

SAFETY NON-NEGOTIABLES

nacap

A QUANTA SERVICES COMPANY

1.	RISK ASSESSMENT	<ul style="list-style-type: none"> ▶ Never start work without identifying the hazards and having controls in place so you can work safely ▶ If you believe a task is unsafe, always stop work and discuss with your supervisor ▶ Review your SWMS or SWP when conditions change i.e. people, plant, process or environment or for new tasks ▶ Always follow the steps and controls identified in your SWMS or SWP
2.	PPE	<ul style="list-style-type: none"> ▶ Always wear appropriate and required PPE identified within your SWMS or SWP ▶ When using chemicals, consult the Safety Data Sheet for specific PPE requirements ▶ Gloves are mandatory for all manual tasks ▶ Safety glasses are mandatory ▶ Safety boots, long sleeves and long pants are mandatory
3.	DRIVING VEHICLES	<ul style="list-style-type: none"> ▶ Always drive to the conditions, always wear a seatbelt, never handle a mobile phone while driving, do not speed, you must be a designated and qualified driver ▶ Ensure you have a spotter or conduct a 360 degree walk around before you reverse a vehicle ▶ Do not drive in dust clouds - pull over until the dust has settled
4.	MANAGEMENT OF CHANGE	<ul style="list-style-type: none"> ▶ Always identify changes to work environment (e.g. other works going on around you, ground conditions, dust, weather, slopes, vegetation, third parties), work crew (e.g. new workers, absent workers, changed responsibilities), plant and processes (e.g. new tasks, removed tasks, change to how tasks are performed, change in task order) ▶ Ensure that changes are communicated to the crew and recorded on your SWMS or SWMS review card
5.	PLANT & EQUIPMENT	<ul style="list-style-type: none"> ▶ Always conduct a thorough prestart inspection of plant and equipment (includes electrical test and tag) ▶ Tag out damaged plant or equipment ▶ Ensure you have the correct qualifications and licences, and have completed a VOC, prior to operating plant or equipment ▶ Use the right tool for the job
6.	EXCAVATIONS	<ul style="list-style-type: none"> ▶ Never enter an excavation deeper than 1.5m unless the walls are benched, battered or shored ▶ Ensure that "dial before you dig" lodgment is up to date ▶ Check alignment sheets and / or third party plans as appropriate ▶ Ensure you have the right PTW (e.g. third party permit and / or Nacap Form 2) ▶ Comply with all barricades and signage displayed
7.	FITNESS FOR WORK	<ul style="list-style-type: none"> ▶ Everyone must report for work fit for duty and without impairment ▶ Undertake / participate in random and for-cause alcohol and drug tests as directed ▶ Assess your fatigue levels and manage fatigue accordingly
8.	CRANES & LIFTING	<ul style="list-style-type: none"> ▶ Lifts must be planned and risk assessed by competent personnel. All persons involved in a lift must be consulted ▶ Never be under a suspended load ▶ Always inspect the condition of lifting equipment before use ▶ Only licenced and VOC'd dogmen / riggers are permitted to sling and guide loads
9.	HAZARDS & NEAR MISS REPORTING	<ul style="list-style-type: none"> ▶ All hazards are to be reported to supervisor and hazard card completed and submitted to your supervisor or OHS team ▶ All near misses are to be reported to your supervisor or OHS team immediately
10.	PRESSURE & STORED ENERGY	<ul style="list-style-type: none"> ▶ Never use compressors or high pressure pumps unless they are serviced and in good condition ▶ Always inspect hoses and fittings prior to use; do not use if they show any sign of wear / damage ▶ Always ensure hoses are properly restrained at each point of connection (whip check / sock) ▶ All fittings that are required to store pressure, and all structural members that are required to bear a load, shall be appropriately rated for the service condition

